6-Month Financial Highlights & Evaluation of Revenue & Expenses

Revenue: We have brought in 89% of our expected annual revenue, $5.2M income, $5.8M budget (not counting the Developer Contribution). Deed has been received for 7.11 Acres and all improvements at the Magnolia Wastewater Treatment Facility which has added over $8M in Developer Contribution Revenue and Asset valuation.

We have already exceeded the expected annual revenue for the following items: Building Permits, Certificate of Occupancy, Franchise Tax, Property Tax, Animal Registrations, MUD Inspection Fees, MUD Public Safety Fees, MUD & City Tap Fees, Professional Services, and LEOSE-Police Training. *See Pivot Table on Page 3.*

FYE Sept. 30, 2022, Budget Adjustments Needed

To Balance the General Fund- Add in revenue from MUD Inspection Fees, MUD Public Safety Fees, Building Permits, Franchise Tax, and Professional Services *that have already been received/exceeded the published revenue budget* +$73,400 and Spend Down of the General Fund Balance by -$551,500. Add in the awarded Grant funds that will be reimbursed once the Splash Pad is completed +$45,000. To Balance the Proprietary Funds- Add in revenue from Construction/Contractor Repairs and Tap Fees *that have already been received/exceeded the published revenue budget* +$259,000 (this does not include the next 6 months' worth of projected income that will be additionally collected)

Audit completed by TML- Workers Comp, Vehicle, and Property Insurance increase (due to asset additions) +$25,670

Need to increase Vehicle Maintenance & Repair expected Expenses +$6,000

Need to increase Supplies expected Expenses +$10,000

Need to increase City Events expected Expenses due to Employee Christmas Party receipts, City Christmas Festival receipts, and Angel Tree receipts +$19,575

Need to increase Community Projects expected Expenses to accommodate the Park Project Upgrades and Outreach Components +$4,000

Need to increase Computer expected Expenses due to system upgrade and change receipts +$11,000

Need to increase Engineering/Consulting Fees due to already council approved Comprehensive Land Use Plan, Compensation Analysis, and Water & Wastewater Rate Study +$84,000

General Fund Balance Spend Down: Need to increase Capital Outlay expected expenses for Administration, Police and Parks for approved but not budgeted items including Administrative Computers, Fire Truck Purchase, Main Street Property Purchase, Two Police Vehicles (which were accounted for/ordered in the prior fiscal year but due to shipping delays; they are just now being expensed), Office Furnishings, and above budget expenses for the Outdoor Warning Sirens upgrade. Total +$551,500 which is 70% offset by exceeded revenue already collected and not previously factored into the budget.

Additional Operating Expenses +$60,525 which is offset by Tap Fees +$103,000 (Water/Sewer).

Total Police Revenue is at 89%, Total Admin Revenue is already at 103%, Total Sanitation Revenue is at 76%, Total Sewer Revenue is at 87%, Total Water Revenue is at 102%.

City of Josephine
Capital Requests and New Programs
from General Fund Reserves

Department	Item/Description	Budget
Internal Operations	Administrative Computers	4,800.00
	Fire Truck Purchase	157,000.00
	Main Street Property Purchase	215,000.00
	Office Furnishings	4,000.00
	Outdoor Warning Siren Upgrades	9,200.00
Police	2021 Ford Explorer	51,500.00
	2021 Ford Explorer	51,500.00
Parks	Capital Project Upgrades- Bathroom Upgrades	20,000.00
	Capital Project Upgrades- Splash Pad Cost Increase	38,500.00
		551,500.00

Summary of Operations
General Fund & Debt Svc

	Adopted 21-22	Amendment Proposal
Total Revenues	3,319,158.00	3,319,158.00
Total Operating Expenditures	2,678,004.00	2,678,004.00
Capital Reserve Expenditures	631,080.00	631,080.00
Excess Revenues Over (Under) Expenditures	10,074.00	10,074.00
Net Other Financing Sources (Uses)		(551,500.00)
Net Gain (Loss)	10,074.00	(541,426.00)
Fund Balance- Beginning	2,248,542.98	2,248,542.98
Fund Balance- Ending	2,258,616.98	1,707,116.98

PIVOT BY DEPT/REVENUE

Dept	Sum of Revenue	Sum of Adopted Budget	Sum of Variance	Sum of Budget Revision	Sum of New Budget
Admin	2,117,412.34	2,057,208.00	60,354.34	153,400.00	2,210,608.00
Court	9,779.40	77,000.00	(67,220.60)		77,000.00
Debt Svc	268,395.21	444,000.00	(175,604.79)		444,000.00
Police	126,559.33	141,950.00	(15,390.67)	90,000.00	231,950.00
Sanitation	259,938.01	340,000.00	(80,061.99)		340,000.00
Sewer	8,927,722.67	996,000.00	7,931,722.67	168,500.00	1,164,500.00
Streets	525.71	259,000.00	(258,474.29)		259,000.00
Water	1,597,181.75	1,565,000.00	32,181.75	90,500.00	1,655,500.00
Parks	-	-	-	45,000.00	45,000.00
Grand Total	**13,307,514.42**	**5,880,158.00**	**7,427,506.42**	**547,400.00**	**6,427,558.00**

GENERAL FUND	**2,782,610.00**	**3,319,158.00**	**(536,398.00)**	**288,400.00**	**3,607,558.00**

PIVOT BY DESCRIPTION/REVENUE

REVENUE LINE ITEMS THAT HAVE EXCEEDED OR PROJECTED TO SIGNIFICANTLY EXCEED BUDGET

Revenue Description	Sum of Revenue	Sum of Adopted Budget	Sum of Variance	Sum of Budget Revision	Sum of New Budget
Building Permits	87,567.06	56,000.00	31,567.06	30,000.00	86,000.00
Const/Contractor Repairs	157,466.00	-	157,466.00	156,000.00	156,000.00
Franchise Tax	56,601.57	50,000.00	6,601.57	7,000.00	57,000.00
Grant Income	-	-	-	45,000.00	45,000.00
MUD - Inspection Fees	342,875.00	327,250.00	15,625.00	15,000.00	342,250.00
MUD - Monthly Public Safety Fe	184,117.25	203,000.00	(18,882.75)	130,000.00	333,000.00
MUD - Public Safety Fees	385,000.00	374,000.00	11,000.00	11,000.00	385,000.00
MUD - Tap Fees	395,000.00	374,000.00	21,000.00	21,000.00	395,000.00
Professional Services	272,218.00	261,800.00	10,418.00	10,400.00	272,200.00
Sales Tax Allocation	119,439.50	175,000.00	(55,560.50)	40,000.00	215,000.00
Tap Fees	162,600.00	79,000.00	83,600.00	82,000.00	161,000.00
Grand Total	2,162,884.38	1,900,050.00	262,834.38	547,400.00	2,447,450.00

PIVOT BY DEPT/EXPENSE

Dept	Sum of Expense	Sum of Adopted Budget	Sum of Variance	Sum of Budget Revision	Sum of New Budget
Admin	943,324.97	1,100,319.00	(156,994.03)	496,300.00	1,596,619.00
Court	46,263.12	138,120.00	(91,856.88)		138,120.00
Debt Svc	-	85,535.00	(85,535.00)		85,535.00
Parks	112,452.92	149,880.00	(37,427.08)	62,500.00	212,380.00
Police	470,991.34	886,020.00	(415,028.66)	155,300.00	1,041,320.00
Public Works	19,495.50	39,090.00	(19,594.50)		39,090.00
Sanitation	141,511.18	315,160.00	(173,648.82)		315,160.00
Sewer	337,530.14	838,970.00	(501,439.86)	39,700.00	878,670.00
Streets	70,313.56	594,960.00	(524,646.44)		594,960.00
Water	751,589.49	1,513,165.00	(761,575.51)	18,470.00	1,531,635.00
Grand Total	**2,893,472.22**	**5,661,219.00**	**(2,767,746.78)**	**772,270.00**	**6,433,489.00**

GENERAL FUND	**1,804,352.59**	**3,309,084.00**	**(1,504,731.41)**	**714,100.00**	**4,023,184.00**

CHANGE IN GENERAL FUND BALANCE	**(415,626.00)**	**Based on Adopted Budget**	**10,074.00**
CHANGE IN CITYWIDE FUND BALANCE	**(5,931.00)**	**Based on Adopted Budget**	**218,939.00**

Total Budget Adjustment Requested: +$547,400 to Revenue, +$772,270 to Expenses of which $551,500 are General Fund Capital Outlay Purchases (Cash for Asset Trading-From Fund Balance Reserves)

Prepared By: Melissa Stillwell, COJ Finance Director on 4/06/2022

Mayor’s Approval Signature: Signed Copy on File- Council approved on 4/11/22 mtg