

CITY OF JOSEPHINE

ELECTIONS PACKET

FOR NOVEMBER 3, 2026

GENERAL ELECTION
MAYOR, CITY COUNCIL PLACE 3,
CITY COUNCIL PLACE 5 FOR A 2-
YEAR TERM EACH.



Filling Dates:

Monday, July 20, 2026 - Monday, August 17, 2026

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GENERAL ELECTION CANDIDATE PACKET

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July 17, 2026

Dear Prospective Candidate:

Thank you for taking the first step in consideration of a position for public office with the City of Josephine. Your candidacy entails the obligation to comply with certain applicable state statutes, charter provisions and local ordinances. In an effort to assist you with these requirements, I have prepared this "Candidate Packet" with necessary forms, pertinent information and basic instructions. You are encouraged to read this letter and the referenced material carefully prior to filling out any forms or filing for office.

This year the positions for the Mayor, Council Place 3 and Council Place 5 will be elected in the General Election. To run for Mayor, the candidate must be a registered voter in Texas for at least one year prior to the filing deadline and must be a registered voter in the city for at least one year prior to the filing deadline. To run for a place on the City Council, the candidate must be registered in Texas at least one year prior to the filing deadline and must be a registered voter of the City of Josephine for six months prior to the filing deadline. The candidate shall not have been finally convicted of a felony criminal offense.

It is the candidate's responsibility to become familiar with the laws applicable to campaigning for office. This office will advise you of upcoming filing dates upon request; however, the role of the City Secretary is limited to accepting and filing the various forms, applications, affidavits, and/or statements, and noting the date and time of the filing thereon. Should you have any questions regarding reporting procedures, contributions, or expenditures, please call the Texas Ethics Commission at 512.463.5800, or visit www.ethics.state.tx.us. Additionally, all complaints, concerns and violations regarding campaign practices should be reported to the Texas Ethics Commission.

The filing period for a place on the November 3, 2026, ballot begins Monday, July 20, 2026 and will continue through Monday, August 17, 2026, at 5:00 p.m.

Please accept this letter as notification that the drawing for the order of names to be placed on the ballot will be held on Tuesday, August 25, 2026, at 5:30 p.m. at Josephine City Hall located at 201 Main St. As a candidate, you are invited and encouraged to attend this drawing.

Forms and information for the 2026 City of Josephine General Election for City Officials are enclosed and/or available at City Hall.

Below, I have listed and provided a brief explanation of each form contained within the candidate packet.

***Please note that the forms you must submit when you file for office are:

1. The application for a place on the City of Josephine ballot;
2. The Form CTA – Appointment of a Campaign Treasurer by a Candidate; and
3. Although not required, you may wish to file the Code of Fair Campaign Practices Form signifying your intention to run a fair, ethical and honest campaign.

Following are explanations of the forms as indicated in the Table of Contents:

1. Application for a Place on the General Election Ballot (English and Spanish) – Each candidate must file this form with the Office of the City Secretary in order to have their name placed on the ballot. This form must be filed during regular business hours, no earlier than 8:00 a.m., Monday, July 20, 2026, and no later than 5:00 p.m., Monday, August 17, 2026. There is no filing fee. Each application will be reviewed to determine whether it complies with the Election Code requirements as to content.

2. Campaign Finance Guide for Candidates and Officeholders who File with Local Filing Authorities – This is a general instructional guide; however, each candidate is responsible for the information contained within it.

3. Appointment of a Campaign Treasurer by a Candidate (Form CTA) & Form CTA Instruction Guide – The Form CTA should be filed with the City Secretary before you make any expenditure(s) or accept any contributions. Please note the statement that must be signed regarding the nepotism law. A summary of the nepotism law is in the CTA Instruction Guide provided. This form must be filed even if you do not intend to accept campaign contributions or make campaign expenditures.

4. Code of Fair Campaign Practices Form (CFCP) and CFCP Act – By signing this form you are signifying your intentions to run a fair, ethical and honest campaign. This form is voluntary.

5. Candidate/Officeholder Campaign Finance Report (Form C/OH) & Form C/OH Instruction Guide – filed with the City Secretary's office on the dates specified on the form and on the enclosed calendar.

6. Title 15 of the Texas Elections Code Regulating Political Funds and Campaigns.

7. City of Josephine Political Sign Requirements- Please note that you may put signs out if they are not in the right of way or within 100 feet of the voting location.

8. Political Advertising – Please note the requirements relating to disclosure statements and internet websites used for political advertising have been updated. Please review this informational guideline.

Please be aware that Section 254.036(a) of the Election Code requires that all forms pertaining to financial reporting be written in black ink or typed with black typewriter ribbon, unless the report is computer printout. If the report is a computer printout, the

printout must conform to the same format and paper size as the form prescribed by the commission. I would also like to emphasize the importance of adhering to the financial reporting procedures. Campaign reports are considered open records; therefore, they are subject to the Public Information Act and will be made available for review by the general public, reports and opponents alike.

The City Secretary's Office is available to help you and will assist you as best possible with your questions and needs. Your interest in municipal government is appreciated, and I hope that it will be a positive and exciting experience for you. If you have any concerns or if I may be of assistance to you, please do not hesitate to contact me at 469.717.0068, via e-mail at pbrooks@cityofjosephinetx.com, or come by my office at City Hall.

Sincerely,

Patti Brooks
City Secretary

MEETINGS	TIME/DATE
CITY COUNCIL	CITY COUNCIL MEETINGS ARE ON THE 2ND MONDAY OF THE MONTH @ 6 P.M.
PLANNING & ZONING	PLANNING AND ZONING MEETINGS ARE ON THE 1ST MONDAY OF THE MONTH @ 6 P.M.
	IF A HOILDAY FALLS ON THE DATE OF THE MEETING, THE MEETING WILL BE MOVED.

CITY HOLIDAYS	
NEW YEAR'S DAY	JANUARY 1
MARTIN LUTHER KING DAY	3RD MONDAY IN JANUARY
PRESIDENT'S DAY	MONDAY LISTED IN FEBRUARY
GOOD FRIDAY	FRIDAY BEFORE EASTER
MEMORIAL DAY	LAST MONDAY IN MAY
JUNETEENTH	JUNE 19
INDEPENDENCE DAY	JULY 4
LABOR DAY	1ST MONDAY IN SEPTEMBER
COLUMBUS DAY	MONDAY LISTED IN OCTOBER
VETERAN'S DAY	NOVEMBER 11
THANKSGIVING DAY & FRIDAY AFTER	FOURTH THURSDAY IN NOVEMBER AND THE FRIDAY AFTER
CHRISTMAS EVE AND CHRISTMAS DAY	DECEMBER 24 AND DECEMBER 25