Title: Volunteer Firefighter
Department: Fire Department

Division: Fire
Reports to: Fire Chief
Closing date: Until filled

About the City: Josephine, Texas, is one of the fastest-growing cities in the state, with a population served of 15,000 and rapidly expanding. While experiencing significant growth, Josephine retains a small-town atmosphere. Our mission is to empower community growth while preserving our cherished small-town values. We are committed to fostering a safe, vibrant, and inclusive environment where families thrive, businesses flourish, and the essence of our tranquil community endures for generations to come.

Role Summary: Under general supervision, the Volunteer Firefighter is responsible for: protecting life and property through emergency incident intervention; providing basic life support emergency medical service; conducting community service activities including community education, fire safety inspection, non-emergency response services, and other public relation events; ensuring readiness through facility, apparatus, equipment, and personal maintenance; performing general administrative functions; and completing special projects or tasks which further the departmental mission.

Education/Training/Experience: State of Texas designation for Firefighter requires state-approved course consisting of 480 hours of classroom and field training. To be involved with fire suppression activities the applicant must have passed state-approved course examination and met all requirements to be a certified firefighter as required by the Texas Commission on Fire Protection. No experience required.

Licenses or Certificates:

1. Completed required state exam for structured firefighter **OR** TDSHS Emergency Medical Technicians-Basic
2. Must be bondable.
3. Must obtain a Texas Class B Exempt driver's license within 12 months of beginning volunteer service.
4. TCFP Basic Firefighter (preferred but not required)

Knowledge, Skills & Abilities:

1. Willing to gain knowledge of fire suppression and prevention, rescue, and emergency medical services principles and practices.
2. Willing to gain knowledge of the Incident Command Systems (ICS)
3. Willing to gain knowledge and the ability to perform technical aspects of fire suppression, rescue, and emergency medical operations.
4. Knowledge of pertinent Federal, State, and local laws, codes, and regulations.
5. Knowledge and skill in the use of a computer and the ability to learn new software programs.
6. Ability to read, write, and speak English fluently.

7. Ability to respond in a positive and customer friendly manner to common inquiries or complaints from customers, regulatory agencies or authorities, or members of the local community.
8. Ability to interpret a variety of instructions furnished by management in written, oral, diagram, or schedule form.
9. Ability to disseminate information quickly and perform tasks under pressure with short deadlines.
10. Ability to exercise sound judgement and rational thinking under dangerous situations.
11. Ability to be self-motivated and perform duties in a team environment.
12. Ability to establish and maintain good relationships with supervisors and other personnel.
13. Skills to coordinate and manage multiple projects and/or assignments.

Physical Demands: Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, pulling, lifting, talking, hearing, and perform repetitive motions. Must be able to perform medium work exerting up to eighty (80) pounds of force occasionally, forty (40) pounds frequently, and twenty-five (25) pounds of force constantly. Must possess the visual acuity to perform accounting, computer work, and extensive reading in addition to operating vehicles and equipment. Subject to hazards associated with firefighting including working in both inside and outside environments, including all types of weather conditions, and exposure to smoke and high heat. Work may be in high areas or in close quarters. Possible exposure to electrical current, chemicals, and blood-borne pathogens.

Volunteer Environment: The volunteer environment characteristics described herein are representative of those a volunteer encounters while performing the essential functions of this role. The role is primarily a field environment where you may encounter dangerous environments including, but not limited to, atmospheres containing extreme heat, driving under stressful situations, rescue incidents involving dangerous situations, or emergency medical incidents where one could come in contact with communicable diseases.

Schedule: Volunteer firefighters are required to do one 12-hour shift per week with one shift per month being on a Friday, Saturday or Sunday.

Essential Role Functions:

1. Respond to fire, accident, medical, and other emergencies (on land or on water) to protect life and property.
2. Perform firefighting operations and task as specified in NFPA 1852 at commercial, residential, marine, and other fires types.
3. Performs salvage and clean-up duties at fire and accident sites.
4. Perform rescue operations with trapped or injured persons in various environments, including roadways, waterways, etc.
5. Direct and perform emergency medical procedures and duties as authorized and within the policy and procedures established by medical control.
6. Operate numerous types of fire, rescue, and emergency services equipment and apparatus as necessary.
7. Perform community service activities including: community and school-based education, emergency services standby and public relations, and other non-emergency services (i.e. fire safety inspections, vehicle lock-outs, smoke detector checks, etc.)

8. Maintain quarters and all fire, rescue, emergency medical equipment and apparatus by performing daily station cleaning and grounds maintenance, conducting required equipment checks and inventory counts, and performing minor repairs on equipment and apparatus.
9. May step-up, when qualified and/or approved, to act in the role of Captain.
10. Maintain personal health and fitness by participating in the JFD wellness/fitness initiative that including medical monitoring, physical conditioning, cancer prevention, and behavioral health programs.
11. Maintain required certifications as required by issuing agency; while ensuring knowledge, skills, and abilities of core competencies as established by certification agency and the JFD are maintain through participating in required skill based training exercises and programs, participating in continuing education programs, and reviewing current professional journals and technical literature.
12. Complete accurate documentation of activities and incidents for the purpose of data collection and incident recreation.
13. Performs general administrative functions by completing special projects, tasks, and/or support service activities,
14. Work assigned shift schedule including weekends and holidays. May be requested for recall to ensure proper staffing levels or to work extended hours in emergency, disaster or other situations influenced by workload or staffing difficulties.
15. Establish and maintain a positive and cooperative working relationship and attitude.
16. Work under stress and uses good judgement in emergency and non-emergency situations.
17. Tactfully responds to requests and inquiries from the general public, other department personnel, and City employees.
18. Comply with established policy, procedures, and protocols of the City, JFD, and medical control.
19. May be required to become a TDSHS EMT-Paramedic in the future.

The City of Josephine provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, or disability, in accordance with applicable federal laws.