

**MINUTES
CITY OF JOSEPHINE – CITY COUNCIL
REGULAR MEETING/PUBLIC HEARING
NOVEMBER 9, 2020**

Mayor Joe Holt called the meeting to order at 7:00 p.m.

Council members present: Mayor Holt, Katrina Heifner-Donihoo, Brad Ahlfinger & Jason Turney

Council members absent: Doug Ewing & Cedric Powell

Pledge of Allegiance

Invocation: Katrina Heifner-Donihoo

Jason Turney made a motion to approve the Consent Agenda. Seconded by Brad Ahlfinger. All in favor, the motion carried.

Open Second Public Hearing for 503 East Street – 0.354 Acres

Receive public comments regarding amending the zoning at 503 East Street – 0.354 acres currently zoned SF-1 (Single Family Residential) to LR (Local Retail) requested by property owner.

No comments made

Close Public Hearing

Brad Ahlfinger made a motion to accept the recommendation from the Planning & Zoning Commission to amend the zoning at 503 East Street from SF-1 (Single Family Residential) to LR (Local Retail). Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Jason Turney made a motion to adopt Ordinance No. 2020-11-09-A amending the Comprehensive Zoning Ordinance and Map of the City of Josephine to grant a change in zoning for 0.354 acres to be LR (Local Retail). Seconded by Brad Ahlfinger. All in favor, the motion carried.

Open Second Public Hear for 206 E. Cook Street - .8134 Acres

Receive public comments regarding amending the zoning at 206 E. Cook Street - .8134 acres currently zoned SF-1 (Single Family Residential) to LR (Local Retail) requested by property owner.

No comments made

Close Public Hearing

Brad Ahlfinger made a motion to accept the recommendation from the Planning & Zoning Commission to amend the zoning at 206 E. Cook Street from SF-1 (Single Family Residential) to LR (Local Retail). Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Jason Turney made a motion to adopt Ordinance No. 2020-11-09-B amending the Comprehensive Zoning Ordinance and Map of the City of Josephine to grant a change in zoning for .8134 acres to be LR (Local Retail). Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Brad Ahlfinger made a motion to adopt Ordinance No. 2020-11-09 approving the 2020 Tax Roll for the City of Josephine as submitted by Kenneth L. Maun, Tax Assessor Collector for Collin County. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Jason Turney made a motion to adopt Resolution No. 2020-11-09 designating GrantWorks, Inc. as the administrative service provider for the 2021-2022 TxCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Jason Turney made a motion to adopt Resolution No. 2020-11-09-A authorizing the award of contract for administration services and project management services for the HOME-Owner Rehabilitation Assistance Program to GrantWorks, Inc. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Brad Ahlfinger made a motion to adopt Ordinance No. 2020-11-09-C amending the Sign Ordinance as presented. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Jason Turney made a motion to adopt Resolution No. 2020-11-09-B amending Resolution No. 2019-04-18 Exhibit "A" Article 2 Building Fees to add Sign Permit Fees and an effective date. Seconded by Brad Ahlfinger. All in favor, the motion carried.

Report from the Water and Street Department given by Kirk Peters. For the month of October, there were:

Water mains repaired: 3

Water new taps: 3

Water meters set: 93

Line locates: 5

Emergency repair calls: 1

Water turn off: 0 Water turn on: 2

Final reads: 21

Check for meter leaks: 3

Re-reads: 28

Data logs: 15

Meter reading leak alarms: 29

Magnolia Phase 5 walk through, and final inspection passed.

City wide clean up had a good turn out.

Work orders received and completed: 270

Street Department:

City property mowed, sprayed, and weed eaten

Contractors started the street projects: Yeatts, Maple, Reese, Jordan, Caddo, and Byron were resurfaced.

Stripes were put on Hubbard.

City Park: New parking lot tied in with sod and seed.

Report from the Fire Department given by Chief Tripp. For the month of October, there were 35 calls.

Josephine city limits: 10

Collin County: 19

Caddo Mills Mutual Aid: 2

Hunt County: 2

Nevada Mutual Aid: 2

Report from the Police Department given by Chief Briggs. For the month of October:

General PD Information:

Activity: 359 calls for service

Active Cases:

Felony: 6 Misdemeanor: 6 Other: 3

Closed Cases:

Felony: 6 Misdemeanor: 6

Arrests: 1

Current Staff:

Full-time: 5

Part-time: 0

Reserve: 0

Civilian: 0

Upcoming Events: None

Code Enforcement:

Total Notices of Violation Issued - 54

Courtesy notices – 49

Initial notices – 3

Final notices – 2

Violation Types:

High Grass and Weeds – 30

Trash and Debris – 4

Junk Vehicle Violation – 1

Fence Violations – 1

International Property Maintenance Code – 7

Work without Permit – 11

Notes: Starting the second half of March, staff temporarily reformatted notices of violation to a less forceful “courtesy letter” in consideration of the increased stresses residents are currently experiencing. Staff will continue to identify violations of city code and work diligently with residents, including those experiencing hardships, to gain voluntary compliance.

Report from the Mayor: Update on the street projects

Jason Turney made a motion to adjourn at 7:40 p.m. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

ATTEST:

APPROVED BY:

Patti Brooks, City Secretary

Joe Holt, Mayor