

**MINUTES
CITY OF JOSEPHINE – CITY COUNCIL
REGULAR MEETING
JUNE 8, 2020**

Mayor Holt called the meeting to order at 7:00 p.m.

Roll call: City Secretary Patti Brooks

Council members present: Mayor Holt, Katrina Heifner-Donihoo, Brad Ahlfinger, Cedric Powell & Jason Turney

Council members absent: Doug Ewing

Invocation: Katrina Heifner-Donihoo

General Discussion – Citizens

Joan Hooper asked about the big trucks using Main Street. Chief Briggs explained that Main Street/FM 547 is a designated Truck Route

Jason Turney made a motion to approve the Consent Agenda. Seconded by Brad Ahlfinger. All in favor, the motion carried.

Clint Brunson and Frank Conroy with Fox, Byrd & Company were present to present the Fiscal year 09/30/19 audit report.

Jason Turney made a motion to accept the contract with Abernathy, Roeder, Boyd & Hullett, PC for collection of delinquent property taxes for the city. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Brad Ahlfinger made a motion to accept the recommendation from the Josephine Community Development Corporation to fill the vacancy with Karolyn Nelms. Seconded by Cedric Powell. All in favor, the motion carried.

Katrina Heifner-Donihoo made a motion to adopt Ordinance 2020-06-08 to repeal Ordinance No. 2020-03-25 that ratified, renewed, and extended the declaration of the state of local disaster issued by the Mayor on March 18, 2020.

Report from the Water and Street Department given by Kirk Peters. For the month of May, there were:

Water mains repaired: 1

Water Taps: 3

Water meters set: 57

Line locates: 1

Sewer stoppages: 1

Final reads: 12

Check for meter leaks: 4

Re-reads: 25

Data logs: 2

Meter reading leak alarms: 20

2 Sewer plant projects going on at the same time

Work orders received and completed: 149

Street Department:

City-wide mowing and spraying done as weather allowed

The ditch cleaning project continues

Lloyds Lane was re-rocked

Mutual Aid with Josephine PD and Josephine VFD: Heavy rain event (4' in 2 hours) flooding and road closures in low lying areas

**Staffing needs: 1 opening for a Maintenance Operator
1 employee out on medical leave**

Report from the Fire Department given by Chief Tripp. For the month of May, there were:

28 calls

County calls: 12 Josephine city limits: 11 Mutual Aid: 5

Report from the Police Department given by Chief Briggs.

General PD Information:

Activity:

211 Calls for Service

Active Cases:

Felony: 1 Misdemeanor: 3

Closed Cases:

Felony: 1 Misdemeanor: 3

Arrests: 2

Current Staff:

Full-time – 5

Part-time – 0

Reserve – 0

Civilian – 0

Upcoming Events:

4th of July Fireworks

Code Enforcement:

Total Notices of Violation Issued – 51

Initial notices – 46

Second notices – 5

Violation Types:

High Grass and Weeds – 36

Junk vehicle – 3

Trash and Debris – 5

International Property Maintenance Code – 6

Work without a permit – 1

Notes: Starting the second half of March, staff temporarily reformatted notices of violation to a less forceful “courtesy letter” in consideration of the increased stresses residents are currently experiencing. Staff will continue to identify violations of city code and work diligently with residents, including those experiencing hardships, to gain voluntary compliance.

Katrina Heifner-Donihoo made a motion to adjourn at 8:05 p.m. Seconded by Jason Turney. All in favor, the motion carried.

ATTEST:

APPROVED BY:

Patti Brooks, City Secretary

Joe Holt, Mayor