MINUTES
CITY OF JOSEPHINE – CITY COUNCIL
REGULAR MEETING
DECEMBER 14, 2020

Mayor Joe Holt called the meeting to order at 7:30 p.m.
Council members present: Mayor Holt, Katrina Heifner-Donihoo, Brad Ahlfinger & Cedric Powell
Council members absent: Doug Ewing & Jason Turney

Pledge of Allegiance
Invocation: Katrina Heifner-Donihoo

Katrina Heifner-Donihoo made a motion to approve the Consent Agenda. Seconded by Cedric Powell. All in favor, the motion carried.

Brad Ahlfinger made a motion to adopt Resolution No. 2020-12-09 declaring the results of the November 3, 2020 General Election held for the purpose of electing a Mayor and two (2) members to the City Council.

Oath of Office given by the City Secretary

Brad Ahlfinger made a motion to appoint Jason Turney as the Mayor Pro-tem. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Brad Ahlfinger made a motion to adopt Resolution No. 2020-12-09-A designating Daniel & Brown Inc. as the engineering service provider for the 2021-2022 Texas Community Development Fund application and project implementation administered by the Texas Department of Agriculture. Seconded by Cedric Powell. All in favor, the motion carried.

Brad Ahlfinger made a motion to accept the construction contract from Jackson Hunter for the restroom facilities in the park. Seconded by Katrina Heifner-Donihoo. All in favor, the motion carried.

Report from the Water & Street Department given by Kirk Peters. For the month of November, there were:
Water mains repaired: 1
Water meters set: 53
Line locates: 4
Sewer stoppages: 2
Sewer lift station: 2
Emergency repair calls: 2
Water meter turn off: 2 **Water meter turn on: 1**
Final reads: 13
Check for meter leaks: 3
Water meter re-reads: 21
Data logs: 5
Meter reading leak alarms: 17

The Yearly TCEQ water tower inspection was completed
Work orders received and completed: 204
Street Department: City property was mowed, sprayed, and weed eated
The contractors completed the fog sealing project on all city streets
The bridge on W. Hubbard was raised 5.5" and the space underneath was filled

Report from the Fire Department given by Chief Tripp. For the month of November, there were:
38 calls: Josephine City Limits: 11 Collin County Unincorporated: 22 Magnolia: 1
Nevada Mutual Aid: 2 Copeville: 2

Report from the Police Department given by Chief Briggs.

General PD Information:
Activity: 297 calls for service
Dispatched: 77
Self-Initiated: 220
Active Cases:
Felony: 0 Misdemeanor: 6 Other: 6

Closed Cases:
Felony: 0 Misdemeanor: 6
Arrests: 2

Current Staff:
Full-time: 6
Part-time: 0
Reserve: 0
Civilian: 0

Upcoming Events:
January 23, 2021 – Fundraiser for Davian Ward #DavianStrong
Cornhole Tournament at the City Park to raise money for medical expenses
PD sponsored in collaboration with JFVD, FBC of Josephine and the City of Josephine

Code Enforcement:
Total Notices of Violation Issued – 48
Courtesy notices – 19
Initial notices – 24
Final notices – 5
Violation Types:
High Grass and Weeds – 21
Trash and Debris – 7
Junk Vehicle Violation – 3
Zoning Violations – 1
International Property Maintenance Code – 12
Work without Permit – 2

Notes: Starting the second half of March, staff temporarily reformatted notices of violation to a less forceful "courtesy letter" in consideration of the increased stresses residents are currently experiencing. Staff will continue to identify violations of city code and work diligently with residents, including those experiencing hardships, to gain voluntary compliance.

Report from the Mayor: MUD 2

Katrina Heifner-Donihoo made a motion to adjourn at 8:15 p.m. Seconded by Cedric Powell. All in favor, the motion carried.

ATTEST:	**APPROVED BY:**
Patti Brooks, City Secretary	**Joe Holt, Mayor**