

**MINUTES
CITY OF JOSEPHINE – CITY COUNCIL
REGULAR MEETING
MAY 11, 2020
VIDEO CONFERENCE**

Mayor Holt called the meeting to order at 7:00 p.m.

Roll call done by City Secretary

Council members present: Mayor Holt, Doug Ewing, Katrina Heifner-Donihoo, Brad Ahlfinger, Cedric Powell and Jason Turney

Also, on the call: Lloyd Brown and Gary Chappell

Invocation: Katrina Heifner-Donihoo

Lloyd Brown asked to speak and read a statement thanking Kirk Peters and the public works department for helping the Josephine Community Development Corporation in various ways to make living in Josephine better for the citizens. He thanked the department for the various tasks they have done such as installing the basketball goals, the water fountain, the bike rack, and the community bulletin board in the park.

Doug Ewing made a motion to approve the Consent Agenda. Seconded by Brad Ahlfinger. All in favor, the motion carried.

Report from the Water and Street Department given by Kirk Peters. For the month of April, there were:

Water meters set: 16

Line locates: 1

Sewer stoppages: 3

Emergency repair calls: 1 Sewer lift station

Water turn offs: 1 Water turn on: 0

Final reads: 10

Meter leak checks: 5

Re-reads: 16

Data logs: 2

Meter reading leak alarms: 16

Lift Station emergency: High Meadow lift station – CR 640: Lost motor

Work orders received and completed: 136

City wide mowing and spraying done as weather permitting

The ditch cleaning project will continue, and we will continue to jet and clean out culverts

Public Works staff built a 6-bay covered parking area for city vehicles

Staffing needs: 1 opening for a Maintenance Operator

Report from the Fire Department given by Gary Chappell. For the month of April, there were 37 calls.

City limits: 8 Caddo Mills Mutual Aid: 1 Collin County: 23 Copeville: 4 Nevada Mutual Aid: 1

Report from the Police Department given by Chief Briggs.

General PD Information:

Activity: 167 calls for service

Active Cases:

Felony: 1 Misdemeanor: 1

Closed Cases:

Felony: 1 Misdemeanor: 0

Arrests: 0

Current Staff:

Full-time: 5

Part-time: 0

Reserve: 0

Civilian: 0

Upcoming Events:

None

Code Enforcement:

Total Notices of Violation Issued: 41

Initial notices – 36

Second notices – 5

Violation Types:

High Grass and Weeds – 31

Trash and Debris – 2

International Property Maintenance Code – 3

Work without permit – 1

Fence Violations – 4

Notes: Starting the second half of March, staff temporarily reformatted notices of violation to a less forceful “courtesy letter” in consideration of the increased stresses residents are currently experiencing. Staff will continue to identify violations of city code and work diligently with residents, including those experiencing hardships to gain voluntary compliance.

Report from the Mayor: Introduction of Melissa Stillwell as the new Finance Director.

Doug Ewing made a motion to adjourn at 7:30 p.m. Seconded by Brad Ahlfinger. All in favor, the motion carried.

ATTEST:

Patti Brooks, City Secretary

APPROVED BY:

Joe Holt, Mayor